InspectionReport

Healthcare ICRA Compliance Checklist

Site / Project		**Address**	
Inspector name		**Company**	
Date		**Time**	

Documentation aid only. Adapt this resource to the site, manufacturer instructions, and applicable local requirements. It does not replace a competent person, professional judgment, legal advice, or a required statutory form.

Inspection checklist

Negative Air System Integrity

- [ ] Verify HEPA filter on Negative Air Machine (NAM) is properly sealed and undamaged. Visually inspect the filter and housing for any gaps or tears. — Pass / Fail / N/A / Notes:
- [ ] Confirm NAM airflow rate meets or exceeds the required air changes per hour (ACH) for the contained area, as specified in the ICRA plan. Document readings. — Pass / Fail / N/A / Notes:
- [ ] Measure and record negative pressure differential between the contained area and adjacent spaces. Ensure a minimum of -0.01 inches of water column (WC) is maintained. — Pass / Fail / N/A / Notes:
- [ ] Ensure NAM exhaust is directed outside the building or to a location away from air intakes and pedestrian traffic. Verify exhaust is not recirculating within the facility. — Pass / Fail / N/A / Notes:
- [ ] Verify NAM is connected to a reliable power source, preferably a backup generator circuit. Check for any loose connections or damaged cords. — Pass / Fail / N/A / Notes:
- [ ] Inspect NAM pre-filter for excessive dust accumulation. Replace or clean the pre-filter as needed to maintain optimal airflow. — Pass / Fail / N/A / Notes:
- [ ] Confirm NAM operation log is maintained, documenting daily readings, filter changes, and any maintenance performed. — Pass / Fail / N/A / Notes:

If equipped, test the NAM alarm system to ensure it functions correctly and alerts personnel to pressure loss or equipment failure.	Pass	Fail	N/A	Notes:	
Verify the NAM's calibration date is current. Schedule recalibration as needed per manufacturer's recommendations.	Pass	Fail	N/A	Notes:	
Assess NAM noise levels to ensure they do not exceed acceptable limits for patient care areas. Implement noise reduction measures if necessary.	Pass	Fail	N/A	Notes:	

Dust Partition and Barrier Integrity

Inspect all seams and joints of the dust partition for complete sealing. Use tape or sealant to close any gaps or openings.	Pass	Fail	N/A	Notes:	
Verify the barrier material (e.g., polyethylene sheeting) is intact and free from tears, punctures, or damage. Repair or replace damaged sections immediately.	Pass	Fail	N/A	Notes:	
Confirm the ante-room is properly configured with appropriate airlocks and signage. Ensure personnel are using the ante-room for entry and exit.	Pass	Fail	N/A	Notes:	
Inspect all ductwork within the contained area for proper sealing. Seal any leaks or gaps with appropriate tape or sealant to prevent dust migration.	Pass	Fail	N/A	Notes:	
If a pass-through is used, verify it is properly sealed and maintained to prevent dust migration. Ensure doors or covers are tightly closed when not in use.	Pass	Fail	N/A	Notes:	
Check that the barrier is securely anchored to the walls, floor, and ceiling. Ensure the anchoring method is appropriate for the surface material.	Pass	Fail	N/A	Notes:	
Verify appropriate ICRA signage is prominently displayed at all entrances to the contained area, warning of potential hazards and required PPE.	Pass	Fail	N/A	Notes:	
Assess the overall stability of the barrier. Ensure it can withstand normal traffic and environmental conditions without collapsing or shifting.	Pass	Fail	N/A	Notes:	
Confirm the barrier material meets fire resistance requirements, if applicable. Use fire-retardant materials in accordance with local codes.	Pass	Fail	N/A	Notes:	
Ensure all access points to the contained area are clearly marked and controlled. Limit access to authorized personnel only.	Pass	Fail	N/A	Notes:	

Personnel and Material Management

- [ ] Verify sticky mats are in place at all entrances to the contained area and are being replaced regularly when soiled. Check for proper disposal procedures. ☐ Pass ☐ Fail ☐ N/A Notes:
- [ ] Confirm appropriate PPE (e.g., respirators, gloves, gowns) is readily available and being used by all personnel entering the contained area. ☐ Pass ☐ Fail ☐ N/A Notes:
- [ ] Ensure hand hygiene stations (e.g., hand sanitizer dispensers) are readily accessible at all entrances and exits to the contained area. ☐ Pass ☐ Fail ☐ N/A Notes:
- [ ] Verify tools and equipment are being cleaned and disinfected before being removed from the contained area. Check for appropriate cleaning agents. ☐ Pass ☐ Fail ☐ N/A Notes:
- [ ] Confirm waste disposal procedures are being followed, including proper segregation, labeling, and containment of potentially contaminated materials. ☐ Pass ☐ Fail ☐ N/A Notes:
- [ ] Review personnel training records to ensure all workers have received adequate ICRA training and understand the required protocols. ☐ Pass ☐ Fail ☐ N/A Notes:
- [ ] If a material tracking system is in place, verify it is being used to track the movement of materials in and out of the contained area. ☐ Pass ☐ Fail ☐ N/A Notes:
- [ ] Ensure equipment and materials are stored properly within the contained area to minimize dust generation and maintain a clean work environment. ☐ Pass ☐ Fail ☐ N/A Notes:
- [ ] Implement controls to limit visitor access to the contained area. Ensure visitors are informed of the required safety protocols and PPE. ☐ Pass ☐ Fail ☐ N/A Notes:
- [ ] Verify emergency procedures are in place and communicated to all personnel, including evacuation routes and contact information. ☐ Pass ☐ Fail ☐ N/A Notes:

Documentation and Communication

- [ ] Confirm the ICRA plan is readily available on-site and accessible to all personnel involved in the renovation project. ☐ Pass ☐ Fail ☐ N/A Notes:
- [ ] Verify the daily ICRA checklist is being completed and signed by a designated person. Review completed checklists for any identified issues. ☐ Pass ☐ Fail ☐ N/A Notes:

☐ Ensure communication protocols are in place to inform hospital staff and patients about the renovation project and any potential disruptions.	☐ Pass	☐ Fail	☐ N/A	Notes:	
☐ Verify an incident reporting system is in place to document any ICRA-related incidents or near misses. Ensure incidents are investigated and corrective actions are implemented.	☐ Pass	☐ Fail	☐ N/A	Notes:	
☐ Confirm contact information for key personnel (e.g., infection control officer, project manager) is readily available and up-to-date.	☐ Pass	☐ Fail	☐ N/A	Notes:	
☐ If a permit-to-work system is in place, verify all required permits are obtained before starting any renovation work.	☐ Pass	☐ Fail	☐ N/A	Notes:	
☐ Ensure a change management process is in place to address any changes to the ICRA plan or renovation project. Document all changes and communicate them to relevant personnel.	☐ Pass	☐ Fail	☐ N/A	Notes:	
☐ Review meeting minutes to ensure ICRA-related issues are being discussed and addressed in a timely manner.	☐ Pass	☐ Fail	☐ N/A	Notes:	
☐ Verify all required regulatory compliance documentation (e.g., permits, licenses) is readily available and up-to-date.	☐ Pass	☐ Fail	☐ N/A	Notes:	
☐ Confirm the schedule for ICRA audits and inspections is being followed. Review audit reports for any identified deficiencies.	☐ Pass	☐ Fail	☐ N/A	Notes:	

Findings

#	Item	Location	Severity	Action required
1				
2				
3				
4				
5				
6				
7				
8				

Signature

Inspector signature _____ **Name** _____

Date _____