Resort & Hotel Poolside Water Safety Checklist

Site / Project		**Address**	
Inspector name		**Company**	
Date		**Time**	

Documentation aid only. Adapt this resource to the site, manufacturer instructions, and applicable local requirements. It does not replace a competent person, professional judgment, legal advice, or a required statutory form.

Inspection checklist

Life Ring & Rescue Equipment Inspection

☐	Are at least two (2) approved life rings (minimum 20-inch diameter) readily accessible and properly mounted within 50 feet of the pool edge?	☐ Pass	☐ Fail	☐ N/A	Notes:
☐	Inspect each life ring for damage (tears, punctures, UV degradation). Are all life rings in good working condition?	☐ Pass	☐ Fail	☐ N/A	Notes:
☐	Verify that each life ring has a securely attached, non-fraying rope (minimum 50 feet long, 1/4-inch diameter) in good condition?	☐ Pass	☐ Fail	☐ N/A	Notes:
☐	Is a shepherd's crook (rescue hook) with a minimum reach of 12 feet readily available and in good working order?	☐ Pass	☐ Fail	☐ N/A	Notes:
☐	Inspect the shepherd's crook for any damage (cracks, bends, sharp edges). Is the handle securely attached?	☐ Pass	☐ Fail	☐ N/A	Notes:
☐	Is a fully stocked first-aid kit readily accessible and clearly marked? Check expiration dates of all supplies.	☐ Pass	☐ Fail	☐ N/A	Notes:
☐	Is a working telephone or emergency communication device (e.g., radio) readily available and clearly marked with emergency contact numbers?	☐ Pass	☐ Fail	☐ N/A	Notes:
☐	Is a spinal backboard with head immobilizer and straps readily available and in good working condition?	☐ Pass	☐ Fail	☐ N/A	Notes:
☐	If a rescue buoy is used, is it readily available, in good condition, and properly inflated?	☐ Pass	☐ Fail	☐ N/A	Notes:

- [ ] If supplemental oxygen is provided, is the cylinder full, regulator functioning, and mask/delivery system readily available? Pass Fail N/A Notes:

Pool Drain Cover & Suction Fitting Inspection (VGB Act Compliance)

- [ ] Are all pool drain covers present and securely attached with the correct screws? Pass Fail N/A Notes:
- [ ] Inspect all drain covers for cracks, damage, or signs of tampering. Are all drain covers in good condition? Pass Fail N/A Notes:
- [ ] Verify that all drain covers are compliant with the VGB Act and marked with the appropriate ASME/ANSI standards? Pass Fail N/A Notes:
- [ ] Check the expiration dates on all drain covers. Are any drain covers past their expiration date? Pass Fail N/A Notes:
- [ ] Is documentation available verifying the drain covers meet VGB Act requirements (e.g., manufacturer specifications, installation records)? Pass Fail N/A Notes:
- [ ] If the pool is equipped with a Suction Vacuum Release System (SVRS), verify that it is functioning correctly by testing per manufacturer's instructions. Pass Fail N/A Notes:
- [ ] Are all pool water level equalization lines clear and unobstructed to prevent suction entrapment? Pass Fail N/A Notes:
- [ ] Verify that emergency pump shut-off switches are clearly labeled, readily accessible, and functioning correctly. Pass Fail N/A Notes:

Pool Deck & Surroundings Safety

- [ ] Inspect the pool deck surface for cracks, uneven surfaces, or other tripping hazards. Are all hazards repaired or clearly marked? Pass Fail N/A Notes:
- [ ] Evaluate the slip resistance of the pool deck surface, especially when wet. Is the surface providing adequate traction? Pass Fail N/A Notes:
- [ ] Verify that the pool deck has adequate drainage to prevent standing water. Are all drains clear and functioning properly? Pass Fail N/A Notes:
- [ ] Are pool depth markers clearly visible and accurately indicating the water depth at various locations around the pool? Pass Fail N/A Notes:
- [ ] Are pool rules clearly posted and easily visible to all pool users? Do the rules address key safety concerns (e.g., no running, diving restrictions)? Pass Fail N/A Notes:

Verify that adequate lighting is provided for the pool area, especially during evening hours. Are all lights functioning properly?	Pass	Fail	N/A	Notes:	
Are pool chemicals stored in a secure, well-ventilated area, away from incompatible materials and unauthorized access?	Pass	Fail	N/A	Notes:	
Is the pool area enclosed by a fence or barrier that meets local regulations? Are all gates self-closing and self-latching?	Pass	Fail	N/A	Notes:	
Inspect pool furniture (chairs, loungers, tables) for damage (sharp edges, broken supports). Are all items in good repair?	Pass	Fail	N/A	Notes:	
Inspect all electrical outlets and equipment near the pool for proper grounding and GFCI protection. Are any electrical hazards present?	Pass	Fail	N/A	Notes:	

Staff Training & Preparedness

Verify that all lifeguards on duty have current and valid certifications in lifeguarding, CPR, and first aid.	Pass	Fail	N/A	Notes:	
Observe lifeguards to ensure they are actively scanning the pool area and maintaining a high level of vigilance.	Pass	Fail	N/A	Notes:	
Is a written emergency response plan in place and readily available to all staff? Does the plan address various emergency scenarios (e.g., drowning, medical emergency)?	Pass	Fail	N/A	Notes:	
Have regular emergency drills been conducted to practice the emergency response plan? Document the date and results of the last drill.	Pass	Fail	N/A	Notes:	
Verify that a reliable communication system (e.g., whistle, radio) is in place to allow lifeguards to communicate with each other and with management.	Pass	Fail	N/A	Notes:	
Assess staff knowledge of pool rules, emergency procedures, and the location of safety equipment.	Pass	Fail	N/A	Notes:	
Ensure that lifeguards have access to appropriate personal protective equipment (PPE), such as gloves and resuscitation masks.	Pass	Fail	N/A	Notes:	
Verify that a system is in place for reporting and documenting all pool-related incidents and injuries.	Pass	Fail	N/A	Notes:	

Findings

#	Item	Location	Severity	Action required
1				
2				
3				
4				
5				
6				
7				
8				

Signature

Inspector signature _____ **Name** _____

Date _____