

Temporary Bleacher & Grandstand Safety Inspection Checklist

Site / Project	_____	Address	_____
Inspector name	_____	Company	_____
Date	_____	Time	_____

Documentation aid only. Adapt this resource to the site, manufacturer instructions, and applicable local requirements. It does not replace a competent person, professional judgment, legal advice, or a required statutory form.

Inspection checklist

Structural Integrity

☐ Verify that the foundation or ground supporting the grandstand is level, stable, and capable of bearing the anticipated load. Check for signs of settlement or erosion.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐ Inspect all frame connections (bolts, welds, pins) for tightness, corrosion, and damage. Ensure all locking mechanisms are properly engaged.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐ Confirm that all required support bracing (cross-bracing, diagonal bracing) is in place and properly secured. Check for bent, damaged, or missing braces.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐ Examine all planking (seating and walkways) for cracks, splits, rot, or other damage. Replace any damaged planks immediately.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐ Verify that all planking is securely fastened to the frame to prevent movement or displacement. Check for proper spacing between planks.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐ Confirm that the grandstand's load capacity is clearly posted and not exceeded. Ensure event staff are aware of the load limits.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐ Measure aisle widths to ensure they meet minimum code requirements for safe egress. Clear aisles of any obstructions.	☐ Pass	☐ Fail	☐ N/A	Notes: _____

☐	Verify that all egress pathways are clear, well-lit, and free from obstructions. Ensure adequate signage is in place to guide occupants to exits.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Inspect all metal components (bolts, connectors, etc.) for signs of corrosion. Replace corroded hardware immediately.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Monitor for any signs of settling or shifting of the structure during and after setup. Re-level and stabilize as needed.	☐ Pass	☐ Fail	☐ N/A	Notes: _____

Guardrails and Fall Protection

☐	Measure guardrail height to ensure it meets minimum code requirements (typically 42 inches).	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Verify that guardrails are capable of withstanding the required load (typically 200 pounds). Test for stability and rigidity.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Confirm that midrails are installed between the top rail and the walking surface to prevent falls. Spacing should not exceed 19 inches.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Ensure that toe boards (minimum 4 inches high) are installed where there is a risk of objects falling onto people below.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Inspect stair railings for proper height, strength, and secure attachment. Ensure handrails are continuous and graspable.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Measure gaps in guardrails and stair railings to ensure they do not exceed code limits (typically 4 inches).	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	If required, verify that fall arrest systems (harnesses, lanyards, anchor points) are in good condition and properly inspected. Ensure users are trained in their use.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Confirm that perimeter barriers are in place to prevent unauthorized access to the grandstand structure.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Ensure handrails extend beyond the top and bottom risers of stairways as required by code.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Verify the guardrail design prevents easy climbing by children (e.g., no horizontal rails spaced closely together).	☐ Pass	☐ Fail	☐ N/A	Notes: _____

Egress and Emergency Preparedness

☐	Verify that exit signs are clearly visible, properly illuminated, and indicate the direction of egress.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	Confirm that emergency lighting is functional and provides adequate illumination in the event of a power outage.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Ensure that fire extinguishers are readily accessible, properly charged, and inspected. Verify that personnel are trained in their use.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Review the emergency evacuation plan with event staff. Ensure everyone knows the evacuation routes and procedures.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Confirm that first aid supplies and trained personnel are available on-site.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Verify that communication systems (radios, public address system) are functional and can be used to communicate emergency information.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Assess crowd management procedures to ensure orderly entry, seating, and egress. Identify potential bottlenecks and develop strategies to mitigate them.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Verify that accessible routes are provided for individuals with disabilities, in accordance with ADA requirements.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Ensure all exit doors are equipped with panic hardware that allows for easy egress in an emergency.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Identify and clearly mark designated muster points for evacuation.	☐ Pass	☐ Fail	☐ N/A	Notes: _____

Daily Hardware Checks

☐	Visually inspect and spot-check the tightness of critical bolts and fasteners, especially in high-stress areas.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Verify that plank supports are securely in place and show no signs of bending or cracking.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Inspect guardrail connections for looseness or damage. Ensure all locking pins or mechanisms are engaged.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Confirm that all access points (stairs, ramps) are clear of debris and in good repair.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Assess the impact of weather conditions (wind, rain) on the stability of the grandstand. Take appropriate action if necessary.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Re-inspect the ground conditions around the base of the structure for any signs of erosion or settling.	☐ Pass	☐ Fail	☐ N/A	Notes: _____

☐	Ensure all safety signage (load limits, exit signs) are clearly visible and legible.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Verify that all lighting systems are functioning properly, including emergency lighting.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Inspect for any signs of vandalism or tampering with the structure.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Maintain an inventory of spare hardware (bolts, pins, etc.) for quick repairs.	☐ Pass	☐ Fail	☐ N/A	Notes: _____

Findings

#	Item	Location	Severity	Action required
1				
2				
3				
4				
5				
6				
7				
8				

Signature

Inspector signature _____

Name _____

Date _____