

Commercial Kitchen Grease Trap Service Safety Checklist

Site / Project	_____	Address	_____
Inspector name	_____	Company	_____
Date	_____	Time	_____

Documentation aid only. Adapt this resource to the site, manufacturer instructions, and applicable local requirements. It does not replace a competent person, professional judgment, legal advice, or a required statutory form.

Inspection checklist

Mobile Equipment & Vehicle Safety

☐ Is a current vehicle inspection report available and up-to-date, including brakes, lights, and tires?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐ Does the vehicle's parking brake effectively hold the vehicle on an incline?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐ Are wheel chocks available and used when parking on sloped surfaces during pumping operations?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐ Inspect suction hose for cuts, abrasions, or kinks before each use. Replace if damaged.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐ Are hose restraints (e.g., straps, chains) used to prevent uncontrolled hose movement if a coupling fails?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐ Is the vacuum pump equipped with a functioning emergency shut-off switch, easily accessible to the operator?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐ Is adequate lighting (minimum 5 foot-candles) provided around the work area and vehicle, especially during night operations? (Use portable lighting if needed)	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐ Is a spill kit readily available on the vehicle, containing absorbent materials, PPE, and disposal bags?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐ Is a fully charged and inspected fire extinguisher (minimum 20-ABC rating) present on the vehicle?	☐ Pass	☐ Fail	☐ N/A	Notes: _____

☐	Is the vehicle horn operational?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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Site Conditions & Hazard Control

☐	Are walkways and work areas free of slip, trip, and fall hazards (e.g., grease spills, water, debris)?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	Are 'Wet Floor' signs prominently displayed in areas where cleaning or pumping operations create a slip hazard?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	Is there adequate ventilation in the area around the grease interceptor to prevent the buildup of toxic fumes (H2S, methane)?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	If entry into the grease interceptor is required, is a confined space entry permit in place, including atmospheric testing, ventilation, and rescue plan?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	Is adequate traffic control in place to protect workers from vehicle traffic (e.g., cones, barriers, flaggers)?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	Is the suction hose routed safely to avoid creating trip hazards or obstructing walkways?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	Is there a plan and equipment in place to contain any effluent spills during pumping operations?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	Are all electrical cords and equipment properly grounded and free from damage?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	Is there adequate overhead clearance for the vacuum truck and hose boom?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	Has the restaurant manager been notified of the service and any potential disruptions?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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Personal Protective Equipment (PPE)

☐	Are safety glasses or goggles worn to protect against splashes and debris?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	Are chemical-resistant gloves worn to protect against contact with grease and effluent?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	Is respiratory protection (e.g., half-face respirator with appropriate cartridges) worn if there is a risk of exposure to toxic fumes (H2S, methane)?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	Are slip-resistant and chemical-resistant safety boots worn?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	Is high-visibility clothing (e.g., safety vest) worn to increase visibility to vehicle traffic?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Is hearing protection (e.g., earplugs or earmuffs) worn if noise levels exceed 85 dBA?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Inspect all PPE for damage (tears, cracks, etc.) before each use. Replace damaged PPE immediately.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Ensure all PPE fits properly and is worn correctly.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Is a hard hat worn if there is a risk of head injury from falling objects?	☐ Pass	☐ Fail	☐ N/A	Notes: _____

Pumping Operations

☐	Are all hose connections properly tightened and secured to prevent leaks or accidental disconnections?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Monitor the vacuum gauge during pumping to prevent over-pressurization or damage to the system.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Avoid kinking or sharp bends in the suction hose, which can restrict flow and damage the hose.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Implement spill prevention measures during hose connections and disconnections (e.g., drip pans, absorbent pads).	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Monitor the tank level on the vacuum truck to prevent overfilling.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Use hose supports or stands to prevent the hose from dragging on the ground and becoming damaged.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Establish clear communication protocols between the technician operating the vacuum truck and the technician handling the hose at the interceptor.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Verify the vacuum truck's pressure relief valve is functioning correctly.	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Visually inspect the hose during pumping operations for any signs of leaks or damage.	☐ Pass	☐ Fail	☐ N/A	Notes: _____

Documentation & Training

☐	Are Material Safety Data Sheets (MSDS) or Safety Data Sheets (SDS) readily available for all chemicals used during the service?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
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☐	Are training records available to verify that all technicians are trained in safe grease trap service procedures, confined space entry (if applicable), and hazard communication?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Is an emergency contact list readily available, including phone numbers for emergency services, the restaurant manager, and the company's safety officer?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Has a site-specific risk assessment been conducted before starting the service, identifying potential hazards and control measures?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	If the grease interceptor is classified as a permit-required confined space, is a valid entry permit completed and posted?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Are equipment maintenance logs maintained for the vacuum truck and pumping equipment?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Is there a documented incident reporting procedure in place?	☐ Pass	☐ Fail	☐ N/A	Notes: _____
☐	Obtain customer sign-off on the service report, acknowledging completion of the work and any observed issues.	☐ Pass	☐ Fail	☐ N/A	Notes: _____

Findings

#	Item	Location	Severity	Action required
1				
2				
3				
4				
5				
6				
7				
8				

Signature

Inspector signature _____

Name _____

Date _____