

Inspection Report From Photos

Free trial template ? run one real inspection, print it, or adapt it for your workflow

How to use this template: take photos during the inspection, then fill in the photo reference column so every finding points to the evidence that supports it. The photo column is what makes a report defensible ? a finding without a photo reference is a claim, and a claim is easy to dispute.

Field	Details
Site / property name	
Address	
Inspection date	
Weather / conditions	
Inspector name	
Inspector role / company	
Scope of inspection	
Out of scope	

2. Photo evidence log

List every photo you took, in the order you took them. Reference these numbers (P1, P2, ...) in the findings table.

Photo ref	Location / area	What the photo	Taken by
P1			
P2			
P3			
P4			
P5			
P6			
P7			
P8			

3. Findings

Severity scale: Critical = stop-work / immediate risk. Minor = needs correction on a planned schedule. Positive = good practice

#	Finding (specific, observable condition)	Severity	Photo ref	Recommended action
1				
2				
3				
4				
5				
6				

4. Corrective actions

Finding #	Action	Owner	Due date	Status
1				Open
2				Open
3				Open

5. Review and sign-off

Role	Name	Date	Confirmed
Inspector			[]
Reviewer / person of authority			[]
Client / recipient			[]

This template is a blank form. It does not replace a qualified inspection, and it does not certify compliance with any standard. Where a regulation or standard applies to your inspection, name it in the finding so the reader knows which rule the condition is measured against